

Johnson Pond Learning Center

6523 Johnson Pond Road
Fuquay-Varina, North Carolina 27526

Phone 557-9448

Date of Application ____ - ____ - ____

PERSONAL INFORMATION

Applicant's Name: _____ Social Security # ____ - ____ - ____
(last) (first) (middle)

Applicant's Primary Address: _____

Phone number: _____ 2nd number: _____ Are you 18 years or older? ____ yes ____ no

Have you ever been convicted of breaking a law other than a minor traffic violation? ____ yes ____ no
If yes, please explain in detail: _____

DESIRED EMPLOYMENT

Position applying for: _____ Date you can start: _____

Desired salary \$ _____ How did you hear about us? _____

Are you employed now? ____ yes ____ no If yes, may we contact your present employer? _____

EDUCATION

High School

Name and location of school # yrs attended graduate/degree subjects studied

College/Trade School

Name and location of college/trade school # yrs attended graduate/degree subjects studied

Have you earned the North Carolina Early Childhood Lead Teacher Credential? ____ yes ____ no

If no, are you willing to do so? ____ yes ____ no

Please list any courses you have taken or skills you possess that would benefit you in the position for which you are applying:

Please list any professional organizations to which you belong: _____

REFERENCES

BELOW, GIVE THE NAMES OF THREE PERSONS YOU ARE NOT RELATED TO, WHO YOU HAVE KNOWN FOR AT LEAST ONE YEAR. TWO OF THE REFERENCES SHOULD HAVE DIRECT KNOWLEDGE OF YOUR WORK PERFORMANCE.

_____	_____	_____	_____
<i>Name</i>	<i>Phone #</i>	<i>Years known</i>	<i>Relationship</i>
_____	_____	_____	_____
<i>Name</i>	<i>Phone #</i>	<i>Years known</i>	<i>Relationship</i>
_____	_____	_____	_____
<i>Name</i>	<i>Phone #</i>	<i>Years known</i>	<i>Relationship</i>

WRITTEN INTERVIEW

PLEASE ANSWER THE FOLLOWING QUESTIONS IN COMPLETE SENTENCES.

1. Describe how to show and teach respect to a child. _____

2. What is positive discipline? Please give some examples of how this concept is used daily in the classroom. _____

3. What do you hope to gain through your employment at Johnson Pond Learning Center, if employed? _____

4. Describe your ideal work environment. _____

I certify that the facts contained in this application are true and complete to the best of my knowledge. I understand that false information or statements, or a failure to disclose relevant information, may be grounds for rejection of my application, disciplinary action, or dismissal if I am employed at time of discovery. I further understand that dismissal on unemployment shall be mandatory if fraudulent disclosures are given to meet position qualifications.

I authorize investigation of all statements contained herein and release Johnson Pond Learning Center from all liability for any damage that may result from utilization of such information.

Johnson Pond Learning Center is an equal opportunity employer and does not discriminate on basis of gender, religion, race, age, or other factors.

Signature of Applicant _____
Date

WORK HISTORY

LIST BELOW LAST THREE EMPLOYERS, STARTING WITH THE MOST RECENT.

NAME OF PRESENT OR MOST RECENT EMPLOYER					
ADDRESS		CITY	STATE	ZIP	
STARTING DATE	LEAVING DATE		JOB TITLE		
STARTING SALARY \$/PER	FINAL SALARY \$/PER	MAY WE CONTACT YOUR SUPERVISOR?		YES	NO
SUPERVISOR'S NAME		TITLE	PHONE #		
DESCRIPTION OF WORK					
REASON FOR LEAVING					

NAME OF PREVIOUS EMPLOYER					
ADDRESS		CITY	STATE	ZIP	
STARTING DATE	LEAVING DATE		JOB TITLE		
STARTING SALARY \$/PER	FINAL SALARY \$/PER	MAY WE CONTACT YOUR SUPERVISOR?		YES	NO
SUPERVISOR'S NAME		TITLE	PHONE #		
DESCRIPTION OF WORK					
REASON FOR LEAVING					

NAME OF PREVIOUS EMPLOYER					
ADDRESS		CITY	STATE	ZIP	
STARTING DATE	LEAVING DATE		JOB TITLE		
STARTING SALARY \$/PER	FINAL SALARY \$/PER	MAY WE CONTACT YOUR SUPERVISOR?		YES	NO
SUPERVISOR'S NAME		TITLE	PHONE #		
DESCRIPTION OF WORK					
REASON FOR LEAVING					

**DO NOT WRITE ON THIS PAGE
FOR INTERVIEWER'S USE ONLY**

INTERVIEWED BY	DATE
COMMENTS	

INTERACTIVE INTERVIEW WITH	DATE
COMMENTS	

HIRE DATE	POSITION
START DATE	SALARY/WAGE
OFFER OF EMPLOYMENT DETAILS	